

## GENERAL TERMS & CONDITIONS

The following general terms and conditions are a contractual part of the issued request for seminars and/or conferences at Schick Hotels. Any conditions to the contrary are invalid. By placing his or her order, the presenter complies with these terms as well as all corresponding regulations under trade and industry law and assumes liability for compliance.

### CANCELLATION POLICY

Up to 4 weeks before the event	no charge
Cancellation 27-14 days before the event	50% of rental fee
Cancellation 13-07 days before the event	75% of rental fee
Cancellation 06-03 days before the event	100% of rental fee
Cancellation within 2 days of the event	100% of rental fee +50% of booked food & beverage volume

### GUARANTEE & SETTLEMENT

Notification of the food selection, the selected arrangement, as well as the exact number of participants is required 3 working days before the event at the latest. This number is regarded as the guaranteed minimum number of participants, for which the presenter will be invoiced regardless. In case there are more participants, the presenter will be billed for the actual number of persons present. In the event of a reduced number of participants for events of several days' duration, the presenter will be invoiced for only the active number of participants as of the second day.

### PRICES, ACCOUNTING & JURISDICTION

All quoted prices are in euros and include all taxes, fees and service charges. Valid until cancelled.

Invoices are payable without deductions within 10 days of the invoice date. Interest will be charged for late payments. The place of jurisdiction is Vienna.

### DRINK INVOICING

In case no other arrangement has been made, all drinks will be billed according to actual consumption.

### SELF-BROUGHT FOOD & DRINKS

No food or drinks for consumption in the hotel are permitted to be brought into the hotel or associated premises without prior written permission of the Schick Hotels management. Schick Hotels reserves the right to charge a commensurate fee for self-brought food and drinks.

### DECORATION

The presenter is obliged to seek Schick Hotels' authorization for the installation of decorative material. Installation must be performed exclusively by qualified personnel in strict compliance with fire regulations. All costs resulting from setting up / disassembly of decorative material will be debited the presenter.

### LIABILITY

The presenter is liable for damages caused by guests, employees or representatives of the presenter. The hotel will be liable for damages to or loss of objects brought into the hotel only when it is at fault, and in no case when third parties are at fault.

### MUSIC

If an event with music is planned, the presenter is obliged to register with AKM (Austrian Association of Authors, Composers and Music Publishers) and pay the necessary entertainment tax on time and present the certified forms 1 week before the event at the latest. Please understand that in the event of excessive noise disturbance of hotel guests, music performance may be terminated by the hotel employee in charge. As a matter of principle, music may be played until midnight (after 10 PM at reduced volume).

### CANCELLATION BY THE HOTEL

The hotel may terminate the contractual relationship if: the event endangers smooth business operation, the presenter infringes upon legal obligations, the hotel's reputation or safety are endangered, agreed-upon advance payments are not made on time, or in the event of acts of God. In such cases, the presenter is in no way entitled to assert compensatory claims.